

MINUTES

MEETING DATE: December 17, 2014

The CBOC met at 5:00 p.m., December 17, 2014, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell
David Fritz
Donald Lamont
Terry McCollough
Vinay Singhania

June Strambler
Johnathan Sublet
Kirk Willson

The following members were absent:

Kay Aplin
Edward Garcia
Louis Guidry
Carolyn Kirk

John O'Connor
Gerald Roznovsky

The following staff and Board of Trustee members were present:

Jerry Adkins
Monty Burger
Danny Massey
Daniel Schaefer

Dr. Sandra McCoy-Jackson
Steve West
David Mendoza

The following staff and Board of Trustee members were absent:

Rachel Arthur
Mason Howard

Rebecca Kelley
Jay Whitehead

The following individuals signed the register as visitors:

Dean DeAtley
Jennifer Edenfield

Ben Rudolph

AGENDA

Introduction and Welcome – Dan

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback for improvements to the District website. No recommendations for improvement were made.

Review and Approval of Minutes of September 17, 2014

Following a review of the minutes, a motion was made by Kirk Willson and seconded by Terry McCollough for approval of the minutes as presented. Motion passed unanimously.

Review of Project Status

Mr. Schaefer indicated that as of August 31, 2014, \$22,660,982 or 55.72% of the bond funds have been obligated for purchase, which is up from \$21,970,253 or 54.03% as of August 31, 2014. He further explained that some of these items are not complete but are ordered or the projects are in progress. A complete list of purchases was reviewed in detail. Projects completed and paid as of August 31, 2014

totaled \$21,862,406 representing 53.8% of the bond program compared to \$20,186,203 representing 50% as of August 31, 2014.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website and indicated no changes from the previous meeting.

Fall projects include:

- Classroom Projection/Whiteboard – Finalizing one campus
- Roofs – Finalizing B'Wood/B'Port
- Gym Floor – B'Wood
- Culinary Lab – In progress
- Welding and Agricultural Upgrades – Pending Re-allocation
- Security Vestibules – Materials Ordered...In progress...need to discuss
- Bus Parking – Need to discuss
- Others...

With the passage of the 2014 Bond and scheduled replacement of Beutel, administration has been reviewing the scope of work at campuses impacted with the 2014 Bond. The following scope revisions are under consideration.

- Security Vestibules, Fencing and additional access control at Beutel...
 - Vestibule:
 - ✦ Speaking with Gallagher the storefront material glass already fabricated is \$3,800.00. Additional funds needed to continue with project would be \$6,675.00 (labor and doors/hardware).
 - Badge Readers – Additional needed to make security vestibule functional
 - ✦ \$31,776
 - Fencing (rough estimate):
 - ✦ Option A 1220 L. Ft. \$15,567.20 (goes around playground area)
 - ✦ Option B 1640 L. Ft. \$20,926.40 (goes around the entire walking track)

Based on conversations with campus administration the recommendation is to not pursue the security vestibule and select option A for fencing. After discussion a motion was by Donald Lamont and seconded by Donald Caldwell to accept the recommendation of administration as presented. Motion passed unanimously.

Reallocation of Project Funds

Mr. Schaefer reviewed five reallocations related to various projects. One was a report only and the second was approved by the committee via email while the other three required approval. The Bogan standalone system required a reallocation of \$20K on 11/20/14 from the "Wired Network Infrastructure" to complete the project. This is a "report only" reallocation due to the dollar amount. The curriculum department requested a \$54,725 reallocation on 10/31/14 for TI-Inspire Touchpads due to additional grade level requirements from the Texas Education Agency, which now requires graphing calculators for 8th grade STAAR mathematics assessment. Funding for the reallocation would come from the "Interactive Whiteboard" project that came in under budget.

The next reallocation is \$300,000 related to welding upgrades at B'Port High School. Due to additional local demand, the plan for this project has expanded to improve opportunity for students wishing to pursue a welding career. Jennifer Edingfield, Director of CTE presenting information to the committee for consideration. After discussion, on a recommendation of Vinay Singhania and a second by Donald Lamont, the committee unanimously approved the reallocation, which pulled from various completed curriculum line items.

Next, the Mr. Schaefer discussed the Bus Parking project. Based on previous discussions it was anticipated that the project would need an additional \$185K to complete however, the general contractors cost increased due to the timing of work. Previously they combined this project with a few others to gain

efficiency and spread the general conditions costs. Based on the revised estimate direct project costs are \$446,245 plus general conditions of \$66,875 and profit of \$66,937. Administration feels the percentage of general conditions and profit is too high. The District is hiring a project manager for the 2014 bond and feels this project is one that this position could oversee and subcontract directly. After discussion, the committee wanted to hold off approving a re-allocation until firm numbers are available.

The last re-allocations are for the tracks at Hopper and Slade Field. The amount budgeted of \$150K each in the 2012 bond was for resurfacing only and did not include any base work. The extreme dry followed by wet conditions has resulted in foundation issues. Based on review of records, the existing base at each site is over 30 years old. Prior to investing in a new surface, it would be in the best interest of the District to consider replacing the existing base. At the same time this would allow the District to potentially add a lane at Hopper Field to allow for District competition. Funding for the reallocation would come from various completed or cancelled projects including "Interactive Whiteboards (\$775K)", "Flooring Project at Fleming (\$100K)", "Roof at Jane Long (\$295K)" and "contingency (\$30K)" projects. After lengthy discussion, on a motion by Terry McCollough and a second by Johnathan Sublet, the committee unanimously approved the reallocations as recommended and presented.

Question/Discussion/Suggestions of Items

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is March 25, 2015, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:52 p.m.




